

Government of West Bengal
Labour Department
Directorate of Factories Branch
New Secretariat Building (12th floor)
1, K.S. Roy Road, Kol-01

Dipanker (17)
Sir
17/9/24

No. Labr/ 484 /Dte(Fact)

Date : 17.09.2024

From : The Assistant Secretary,
to the Govt. of West Bengal.
To : Shri Ashis Kumar Shit,
Director, Directorate of Factories, WB.
New Secretariat Buildings, 8th floor, Kol-01

Sub : Permission to leave station/headquarters.
Ref : Your office letter No. 646/Gen dated 30.08.2024 and e-file
no. DOF-11040(14)/1/2024.

Sir,

I am directed to inform you that your prayer for leaving station/headquarters from 06.10.2024 at 6.00 AM to 17.10.2024 at 8.00 PM during the Durga Puja Holidays to visit Amritsar and the state of Himachal Pradesh for a personal tour has been approved, by the Government.

During the aforementioned leave period, Sri Santanu Banerjee, Joint Director of Factories, WB. (Mob No. - 9830503229 and email: dddof1974@gmail.com) will be in charge of the office of the Directorate of Factories, WB.

SK

Assistant Secretary
to the Govt. of West Bengal

No. Labr/ 484 /1(5)/Dte(Fact)

Date : 17.09.2024

Copy forwarded for information to:

1. The Sr. PS/PA to the Secretary of this Department.
2. The PA to the Joint Secretary of this Department.
3. Sri Santanu Banerjee, Jt. Director, Directorate of Factories, N.S. Buildings, 8th floor, Kol-01.
- ✓ 4. IT Cell to upload the copy in the portal.
5. Office copy.

SK

Assistant Secretary
to the Govt. of West Bengal